








# GARFIELD MIDDLE SCHOOL DISCIPLINE POLICY



INFRACTION	DESCRIPTION	CONSEQUENCES
<p><b>Arson, False Alarms, Firecrackers</b></p> 	<p>Setting fires, Tampering/activating alarm Possession and or use of firecrackers ; Threats or false information</p>	<p>Parent Contact Police Contact OSS Excluded List</p>
<p><b>Backpacks/Book bags/ Pocketbooks/Purses</b></p> 	<p>Carrying backpacks, book bags, and pocketbooks in classrooms and/or cafeteria</p>	<p>Warning Return item to locker Central Detention Silent Lunch Parent Contact</p>
<p><b>Possession of Bomb or Facsimile/ Bomb threats</b></p> 	<p>Possession of any explosive device or lookalike; any verbal, written or implied threat of an explosive device</p>	<p>Police Contact Parent Contact <b>OSS ( maximum time)</b></p>
<p><b>Bullying</b></p> 	<p>Creating a hostile environment for student or staff member; harassment, intimidation, name-calling, teasing threatening others, inappropriate remarks based on race, religion, gender, disability; spreading hurtful rumors; hate mail</p>	<p>Parent Contact Police Contact/ Report to Affirm. Action Central Detention Silent Lunch ISS / OSS Excluded List</p>
<p><b>Bus Behavior</b></p> 	<p>Inappropriate Bus Behavior; being disrespectful; fighting; use of profanity; bullying, and/or any other violation of school rules</p>	<p>Warning Loss of Bus Privilege Appropriate Disciplinary Action for the offense</p>





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<p style="text-align: center;"><b>Cafeteria Behavior</b></p> 	<p>Any violation of cafeteria rules ; see visual display of rules in the cafeteria</p>	<p>Warning Reassign Seating Cleaning tables Silent Lunch Central Detention ISS Excluded List OSS</p>
<p style="text-align: center;"><b>Cheating/ Plagiarism</b></p> 	<p>Giving or receiving answers on test/ class work; Exchanging homework; Taking credit for words or ideas of others without citing the source; copying</p>	<p>Parent Contact Loss of grade Invalidation of test Central Detention Silent Lunch</p>
<p style="text-align: center;"><b>Computer Abuse</b></p> 	<p>Violation of the Student – District Acceptable Use Agreement for appropriate use of the school computers; <b>Any</b> inappropriate use of the school computers and/or network</p>	<p>Parent Contact Police Contact Loss of Computer Privileges ISS OSS Excluded List</p>
<p style="text-align: center;"><b>Cutting Assigned Detention, Silent Lunch, or ISS; Inappropriate Behavior during Detention, Silent Lunch; ISS</b></p>	<p>Not reporting to assigned area for detention, silent lunch, or ISS; Misbehavior during Detention, Silent Lunch, ISS</p>	<p>Parent Contact Additional Consequences—extra detention, silent lunch, or time in ISS Excluded List OSS</p>
<p style="text-align: center;"><b>Use, Possession of and/ or Distribution of any illegal or dangerous substance; <u>Drugs, Drug Paraphernalia, Marijuana, Narcotics, Inhalants and Alcohol</u></b></p> 	<p>Use of; possession; being under the influence of, selling, bringing, giving, distributing or passing to another individual or possessing with intent to sell, give, or distribute alcohol, marijuana, drugs, controlled substances or imitation controlled substances, and inhalants</p>	<p>Drug Test Parent Contact Police Contact <b>OSS ( maximum time)</b></p>





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<p><b>Possession of and/or use of Electronic Devices , Cell phones, and Portable Communication Devices</b></p> 	<p>Possession and/or use during the instructional day of cell phones and electronic devices, including, but not limited to pagers, cell phones, iPods, MP3 players, CD players, radios, laser pens, electronic games, etc. Texting Cell phones and all electronic devices must be turned off and kept in locker.</p>	<p>Parent Contact Confiscate Item Parent Pick-Up Central Detention Silent Lunch Excluded List ISS OSS</p>
<p><b>Extortion</b></p> 	<p>Attempt to secure money, homework, or property through threats or physical harm</p>	<p>Parent Contact Police Contact ISS OSS Excluded List</p>
<p><b>Fighting/Physical Attack on a Student</b></p> 	<p>Physically pushing, hitting, or otherwise assaulting another student; inciting a fight</p>	<p>Parent Contact Police Contact OSS Excluded List</p>
<p><b>Consuming Food, Candy, Water, Drinks in classrooms</b></p> <p><b>Chewing Gum</b></p> 	<p>Chewing gum anywhere in the school or on school grounds; Consuming food, candy , and/or water or other drinks in the classrooms except during special classroom activities as permitted by the teacher</p>	<p>Warning Teacher Detention Central Detention ISS Excluded List</p>

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<p style="text-align: center;"><b>Forgery</b></p> 	<p>Writing or signing documents with deliberately misleading, false, or inaccurate information; falsifying the signature of parent/ guardian on any school related documents</p>	<p>Parent Contact Silent Lunch Central Detention ISS OSS Excluded List</p>
<p style="text-align: center;"><b>Gambling</b></p> 	<p>Wagering on any game or activity on school property</p>	<p>Parent Contact Central Detention ISS Excluded List OSS</p>
<p style="text-align: center;"><b>Hall Conduct</b></p> 	<p>Running, loitering, eating, disruptive behavior, littering, in hall without pass</p>	<p>Parent Contact Central Detention Silent Lunch ISS Excluded List</p>
<p style="text-align: center;"><b>Hats/Bandanas/Skull Caps</b></p> 	<p>Wearing of any hats or head covering in the school building (other than for religious reasons)</p>	<p>Parent Contact Confiscate item Parent pick-up of head covering *See consequences of dress code policy</p>
<p style="text-align: center;"><b>Horseplay /Play Fighting</b></p> 	<p>Actions that are unsafe or unacceptable in the school environment</p>	<p>Parent Contact Central Detention Silent Lunch ISS Excluded List OSS</p>




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<p><b>Inappropriate Dress /Non-compliance with GMS Uniform Policy</b></p> 	<p>Students coming to school without the school uniform and/or in violation of the Dress for Success Uniform policy</p>	<p>Parent Contact/bring clothes Change of clothing Refer to Consequences under Uniform Policy in Handbook</p>
<p><b>Inappropriate Language/Verbal Abuse/Threat</b></p> 	<p>Use of profane, obscene, intimidating, or insulting language to other students or staff members; racial, ethnic or religious slurs</p>	<p>Parent Contact/Conference Written Apology Silent Lunch Central Detention ISS OSS Excluded List</p>
<p><b>Insubordination</b></p>	<p>Refusing to obey a request by any staff member or substitute teacher; refusal to give one's name when requested; Lying to school personnel</p>	<p>Parent Contact/Conference Central Detention Silent Lunch ISS OSS Excluded List</p>
<p><b>Leaving School Grounds</b></p>	<p>Leaving school grounds without a parent and/or administrative approval prior to dismissal</p>	<p>Parent Contact/Conference Unexcused absence ISS OSS Police Contact Excluded List</p>
<p><b>Physical Attack on a Staff Member</b></p> 	<p>Physical assault against any staff member or other adult, including the striking of an adult intervening in a fight or other disturbance</p>	<p>Parent Contact/Conference Police Contact <b>OSS—maximum number of days</b></p>




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<p><b>Possession of Flammables</b></p> 	<p>Possession of matches, lighters or any items, devices, or materials that can cause a fire</p>	<p>Parent Contact/Conference Confiscate items Police Contact OSS Excluded List</p>
<p><b>Sexual Harassment</b></p>	<p>Repeated unwelcome sexual advances, and or any other inappropriate verbal, physical, or written conduct of a sexual nature; Possession of and distribution of any type of pornographic materials</p>	<p>Parent Contact/Conference Police Contact Report to Affirmative Action ISS OSS Excluded List</p>
<p><b>Smoking</b></p> 	<p>Smoking cigarettes; possession or use of any tobacco substance on school grounds or in conjunction with any school related activity</p>	<p>Parent Contact/Conference Police contact OSS Excluded List</p>
<p><b>Tardiness</b></p> 	<p>Arriving to school, class, or detention after the assigned time; Arriving to school after 8:45 a.m. without a parent</p>	<p>Failure in class after 4<sup>th</sup> tardy offense in the marking period Parent Contact/ Staff/Guidance Intervention Central Detention ISS Excluded List</p>





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<p><b>Truancy</b></p> <p><b>GET AN EDUCATION</b></p>  <p><b>STAY IN SCHOOL</b></p>	<p>Unexcused absence without just cause</p>	<p>Parent Contact/ Conference Guidance Referral Unexcused Absence Central Detention ISS OSS Excluded List</p>
<p><b>Using Recreational Means of Transportation to School</b></p> 	<p>Taking skateboards, scooters, bicycles, rollerblades and other means of recreational transportation to school; Hiding these items on school property or near school property</p>	<p>Confiscation Parent pick-up of item Police Contact Central Detention Silent Lunch ISS OSS Excluded List</p>
<p><b>Vandalism/Graffiti</b></p> 	<p>Willful destruction of school property and/or student or staff property; Writing or drawing on school property</p>	<p>Parent Contact/ Conference/ Police Contact Restitution for vandalized property OSS Excluded List</p>
<p><b>Videotaping /Taking pictures/ Recording</b></p> 	<p>Unauthorized video and/or audio recording of any kind in school or on school grounds prior to the instructional day, during the instructional day, and after the instructional day</p>	<p>Parent Contact/ Conference Police Contact Removal of recording Removal of pictures/videos Central Detention ISS OSS Excluded List</p>


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<p><b>Weapons /Firearms</b></p> 	<p>Possession of any gun or device which will expel a projectile by action of an explosive: any object or device which can cause bodily harm to another, including but not limited to a knife, blunt object, etc.</p>	<p>Police Contact Parent Contact/ Conference <b>OSS (maximum time)</b></p>
<p><b>Note:</b> The use of video surveillance equipment may be used in the investigation of violations of the GMS Discipline Policy, and may be used by school officials for safety and security purposes. These surveillance records will remain in the possession of the school district, and will not be disclosed unless authorized by law.</p> <p>Students may receive disciplinary consequences as a result of the recorded evidence.</p>		

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The mission of Garfield Middle School is to provide each student a quality education in a safe and nurturing environment. Student learning will be at the maximum level when the atmosphere is positive and both students and staff feel safe and secure. As a school community of educators, parents, and students, it is our collective responsibility to insure a safe environment by fully supporting the discipline policy. The policy is designed to promote self-discipline and a sense of responsibility in our students, while maintaining a safe and orderly climate where academic achievement is a priority.

**A violation of any rule in the Discipline Policy will result in disciplinary action including, but not limited to the following options:**

- **Verbal Reprimand/ Warning**
- **Parental Contact/Conference:** Parent will be made aware of the infraction and consequences.
- **Excluded List/Loss of Privileges:** Students are denied the privilege of participation in any school sponsored activity or event, including athletics that occurs beyond the regular instructional day. Time on the excluded list varies from two to six weeks, depending on infraction and the number of previous infractions. Consequences of OSS and ISS include time on the excluded list.
- **Loss of Privileges:** Student can lose bus privileges and breakfast program privileges for inappropriate behavior.
- **Loss of Credit for Assigned Work/ Grade Reduced:** Applies when student has cheated or plagiarized; work not submitted on time.
- **Central Detention:** Time after school from 2:45-3:15 p.m. Student must report on designated day and be on time.
- **Silent Lunch:** Detention served during the student's scheduled lunch period. Student will get lunch from the cafeteria and eat in silence in a designated and supervised classroom.
- **Restitution:** Payment for lost, stolen, or damaged school property or the property of another student or teacher.
- **In-School Supervision/ISS:** exclusion from class; student will be removed from the regular classroom and placed in a designated and supervised room in isolation for the entire day. Assignments will be sent to the student in the ISS room. Student will eat lunch in the ISS room. A student may not participate in any extra-curricular or athletic event on the day that ISS was served. Time on excluded list may apply.
- **Out-of-School Suspension/OSS:** Student is not permitted in school or on school property during the designated time period and cannot participate in any school related activities and events. Time on excluded list applies.
- **Notification of Legal Authority:** Informing the police and/or other agencies when necessitated by law.
- **Referral to an Alternative Education Program**