



Garfield Public Schools

Dear Parents & Guardians,

As you know by now the Garfield District is using the Microsoft Teams platform during remote virtual learning. The Microsoft Teams platform has many great tools including a Chat feature which allows students to communicate quickly with their classroom teachers whenever they need assistance. The classroom teachers also use this tool to provide one on one instruction.

Unfortunately, many students are abusing this feature and using it as a social platform during class time, but some are using it to harass students and teachers.

Please speak to your child and make them aware that if they are using Chat outside of class this tool will be disabled on their account and/or additional consequences may be enforced in accordance with district policies.

Microsoft Teams is to be used for class lessons, classwork, homework, projects and only for the purposes of schoolwork.

Below is a link to the Remote Learning Handbook. Please refer to the **Basic Etiquette** and **Student Code of Conduct**.

<http://www.gboe.org/common/pages/DisplayFile.aspx?itemId=310556>
[27](#)

<http://www.gboe.org/common/pages/DisplayFile.aspx?itemId=311318>
[01](#)

 

Thank you for your assistance.